

## DDA Statement

Tops Day Nursery Herbert Avenue Parkstone.

This nursery is situated in two buildings one a bungalow on one level and the other a two storey converted church.

### Building 1 Bungalow.

Here access is gained via the back entrance to the building; the door way is slightly narrow and has one large step. Once inside the building you will find yourself in the kitchen and eating area and open level access to all rooms, some have stair gates, but these can be easily removed upon request. The toilet is narrow and does not have any turning space. The bungalow has access to the garden via a gate and the playground is equipped with safety services and rubber grounding. There is also access to the turf growing garden via the gate.

### Building 2 Church

The front entrance has a small step and a lip on the door, but these are double and can both be opened to enable a wide access. The door bell is currently at a high level, but is on our action plans to be lowered; there is a sign to call for entrance / assistance as required. No free access to the building is allowed for security reasons, to protect the children.

The ground floor leads through the foyer to the main pre-school playroom via double doors and down to the office and toilets. There is a literacy room at the rear of the pre-school but has two large steps leading up to the room.

The garden leads from here and again has one step. The kitchen is at the rear of the building and has a gate which can be removed upon request.

The first floor is accessed by a staircase and there is no lift access. Individual access for the child is usually agreed with the parent on how to safely carry them upstairs to enable them to use the facilities on the 1<sup>st</sup> Floor. The stairs have two handrails one for adults and one for children, there is a bend at the half way point and a stair gate at the top. The 2 year old rooms are located through the door and are on split levels. Currently there are plans for a sensory room which is being developed in this room.

Policies, newsletters and memos are normally printed in size 12 Verdana but are all on the computer so backgrounds and print sizes and colours can be adjusted to suit anyone who needs them and can also be available in Braille or different languages upon request.

Walls and floors are in contrasting colours (usually yellow or pastel walls and blue floors,) for high visibility.

The training room is in an outbuilding. There is a lip over the door and the door is standard width.

All visitors are escorted around the nursery to ensure their safety and well being at all times.

Please do not hesitate to ask the Manager if there is any further support you need to enable you and your children to fully access our service.

Overall the nursery is very welcoming to all members of the general public that enter the premises. If any particular needs arise of prospective or current clients then their needs

will be discussed and an appropriate plan of support organized either verbally or in a written format when involving the child.

The nursery has visual representation of different people from society including people from minority groups. They have a range of equal opportunity toys including books, posters, dolls, puzzles.

All job adverts that are placed display the fact that we are an equal opportunity employer and we also encourage all children from all sectors of society to join us at the nursery.

We are currently working towards better inclusion by creating and working on the above assessment.

For more information on any of these issues please speak to the manager or the designated equal opportunities officer on site.